

Librarian

Name: _____ **Term Date:** _____

Position Description: The Librarian oversees the care and use of Troop books, pamphlets, magazines, audiovisuals, and merit badge counselor lists. The library contains books of historical value as well as current materials. All together, the library is a Troop resource worth hundreds of dollars. The Librarian manages

Position: Appointed by the Senior Patrol Leader with the recommendation from and approval of the Scoutmaster.

Term: 6 Months

Position Coordinator: ASPL

Service toward: Through Eagle (1)

Minimum Rank for this job: None

Minimum Age: None

Experience: None

Previous Attendance: Satisfy the Troop’s “active scout” standard by attending at least six Troop events (meetings or campouts), and at least one community service event or Troop service event within the preceding six-month period.

In addition to the General Leadership Responsibilities set forth in the Leadership Application the Librarian duties are:

- Establish and maintain a Troop library.
- Keep records on literature owned by the Troop.
- Add new or replacement items as needed
- Have literature available for borrowing at Troop meetings.
- Maintain a system to check literature in and out.
- Follow up on late returns.

Troop 149 Interprets the Librarian duties to include:

- Leads and assists on projects and events assigned by the PLC.
- Catalogues and organizes the Merit Badge Book library. Merit badge books that are not current shall be removed to a separate archive and brought to the attention of the Advancement Chair so that they may be replaced.
- Maintains the Troop Merit Badge Counselor Lists with help from the Advancement Chair

Troop 149 Performance Requirements for the Librarian include:

- Must submit a Leadership Position Application prior to or upon acceptance of the position.
- You must attend the Troop’s Junior Leader Training even if attended in the past.
- Expected to attend 60% of all Troop meetings, Patrol Leaders Council meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, Troop discipline will be discussed including removal from office and non-credit for service.
- To fulfill Eagle Rank requirements by presenting to the Scoutmaster (or designee) for approval a detailed plan including specific projects, objectives, and attendance standards for his tenure before his leadership term begins. He will be expected to meet those objectives in order to receive leadership credit for Eagle rank.

Date/Initials

_____ Junior Leadership Training
 _____ Mid-term Conference on duties and responsibilities
 _____ Completed the Librarian duties during term in office

